

A Sample Budget for Law Enforcement Victim Advocate

Recurring Expenses

Salary - Entry Level	\$ 18,000.00	
Salary - 1 Year experience	\$ 20,000.00	
Salary - 2 Year's experience	\$ 22,000.00	
Salary 3 Year's experience	\$ 24,000.00	
Salary 4 Year's experience	\$ 26,000.00	
Salary 5 Year's experience	\$ 28,000.00	
Salary - more than 5 year's experience	\$ 28,000.00	
Salary width BA	\$ 22,000.00	
Salary with master's in Criminal justice	\$ 28,000.00	
Salary for Budget	highest salary displayed	\$ 28,000.00
Fringe	24% of salary	\$ 6,720.00
	Retirement----9.73%	
	Fica - employer's share----7.65%	
	Unemployment----0.25%	
	Worker's Compensation ----0.45%	
Postage	for PR and notification	\$ 3,000.00
(FTE Clerk)		\$ 16,000.00
Fringe		\$ 3,840.00
Incident Reports	covered by police/sheriff dept	
Brochures	Developing, printing	\$ 1,500.00
Victim Rights Notification Form	5 copy form	\$ 8,000.00
Uniforms		\$ 1,000.00
Mileage	.31/mile X 15,000	\$ 4,650.00
Office Space	\$10/sq. Ft	\$ 1,000.00
Training	seminars, continuing education	\$ 1,000.00

Office Supplies		\$ 2,000.00
Reference Materials		\$ 1,000.00
Internet Access		\$ 239.40
Website		\$ 600.00
Victim Rights Week Conference	Registration and room	\$ 500.00
Cellular Phone Service		\$ 420.00
Pager Service		\$ 180.00
Equipment Maintenance Contract		\$ 5,000.00
800 Monthly Long Distance Charges		\$ 500.00

Total Recurring Expenses (annually) \$ 85,149.40

Non - Recurring Expenses

Automobile	Police packaged vehicle	\$ 24,000.00
Computer	Pentium III or higher/ Gateway ay	\$ 5,000.00
Camera	Polaroid or digital	\$ 1,000.00
VCR/ 1M	full playback and record facilities	\$ 500.00
Software	Windows98 or higher / Microsoft Office Pro	\$ 1,000.00
Fax Machine		\$ 500.00
Cellular Phone	Nokia or comparable	\$ 300.00
Pager	free with service contract	
Laptop computer		\$ 5,000.00
LCD Projector	*this is helpful for public speaking	\$ 2,000.00
Furniture and Fixtures	desk, chair, filing cabinet, light, etc	\$ 2,000.00
Phone Line (separate)	installation of lines and phone	\$ 500.00
Mentor Program	One week's expenses to train with mentor	\$ 700.00
Copier		\$ 5,000.00
Handheld Radio		\$ 4,000.00
Body Armour		\$ 500.00
Weapon		\$ 500.00

Credentials

badge, ID

\$ 50.00

Total Non-Recurring Expenses

\$ 53,550.00